## **BUNDY BLURP!**

## Payment Policy

Payments of Extended Day fees are due on the first of each month. Unless you have made other arrangements with the office in writing, your first installment payment is due on September 1st and your last installment will be due on June 1st (10 equal monthly installment payments).

There are several ways that you can pay your student's account. The preferred way is to pay through QuickSchools online payment system using your bank's checking account and incur no processing fees. You may also pay using your credit card, however, there is a 3.9+% processing fee.

You may pay in the office with cash or check. We also have a drop box located outside the office door for your convenience. Never pay with cash without obtaining a receipt.

If writing a check, please make your check payable Bundy Canyon Christian School OR BCCS using blue or black ink only.

You may also pay using a credit card in person or over the telephone, however, there is a 4% processing fee.

If you need to make any kind of special payment arrangements, you must call the office before-hand to obtain approval, otherwise your payment will be expected on the first of each month.

BCCS reserves the right to suspend your child from school for nonpayment, however, we will make every effort to work with parents to keep their child enrolled. If you fall behind, we can arrange a payment plan to keep your child enrolled and avoid further collection proceedings.

If you have any questions whatsoever, please do not hesitate to contact the office.

Thank you for your cooperation!